

	<p>allow her to ensure that the relevant staff would be available during visits.</p> <ul style="list-style-type: none"> vi. The Head added that she also felt that it was important for TABS Committee to liaise and work directly with the staff subject leaders (eg: subject leaders for KS1, KS2 leader; Maths, English, SENDCo and other provisions). vii. Governors had previously agreed that this could be achieved through the link Governor and/or a report by the relevant staff member at a TABS Committee meeting. viii. The Chair told Governors that planning was in hand for Governors to spend a full day at School in the autumn at which they could cover a number of visit subjects; if successful, the format could be repeated towards the end of the School year. ix. Governors were in agreement that spending a full day at School would allow staff to better understand the role and involvement of Governors. <p>Actions:</p> <ul style="list-style-type: none"> 1. Head to re-circulate Governors' Visits policy for discussion at FGB. 2. Clerk to include Governors' Visits on agenda for FGB on 4 July 2017. 	<p>Head Clerk</p>
<p>6</p>	<p>Leadership and Management:</p> <ul style="list-style-type: none"> a. Vision and Values: This was discussed in depth at the joint staff/Governor session on 6 June 2017. Action: Head to circulate consolidated comments arising from joint staff/Governor session on 6 June 2017. b. Curriculum: The Head informed Governors that the curriculum would be reviewed at the end of the School year using the agreed curriculum drivers as a reference for review and evaluation. c. Extra-curricular activities: <ul style="list-style-type: none"> i. The Head informed Governors that a number of School trips were taking place, which all added to the breadth of the curriculum and the engagement of the children. ii. <i>Following a question from a Governor, the Head spoke about the current national concerns over terrorism and the advice that had been issued to schools by the LA.</i> iii. AR gave a summary of the School clubs for the summer term, which included: rounders, athletics, outdoor adventure, football, dance, drama, archery, choir, tennis and most recently bowls junior league. d. PE and Sport Premium funding: <ul style="list-style-type: none"> i. The Head informed Governors that the deadline for applications for the Sports Mark was 28 July 2017. ii. Governors agreed with the Head that the majority of the Sports Premium funding should continue to be used for support from the Hunts Sports Partnership, which had offered excellent assistance over the past year. iii. The Head informed Governors that some of the Sports Premium would be used for improvement work on the outdoor treehouse classroom relating to access for outdoor and active provision. e. British Values: <ul style="list-style-type: none"> i. The Head spoke about how important it was to embed British Values within the School culture in a meaningful and purposeful way which did not just pay 'lip service' to the values. Governors discussed the actions currently being taken: <ul style="list-style-type: none"> a) The School's vision had been reviewed at the session with staff on 13 June 2017. b) The School was concentrating on respect and pride in the School. c) Specific projects were undertaken. ii. Governors agreed that children needed good quality understanding about what the values meant and that Governors needed to be able to 	<p>Head</p>

Signed by Chair:

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	<p>monitor this. With this in mind, Governors asked to attend one or more assemblies when British Values were being discussed.</p> <p>iii. See also Agenda Item 7e.</p> <p>Action: Chair to arrange with Head for attendance of Governor at assembly when British Values were discussed.</p> <p>f. Monitoring of teaching, learning and assessment:</p> <p>i. The Head updated Governors on the recent visit by the LA Adviser. As part of that visit, he had examined children's books in order to ensure teacher assessment reflected the standards visible in children's work.</p> <p>ii. <i>In response to a question from a Governor, the Head gave details of the depth of that examination.</i></p> <p>iii. The LA Adviser's judgement was that based on the evidence he had seen, the standards were good in Foundation and KS2 but that they required improvement in KS1.</p> <p>iv. <i>A Governor asked what feedback had been received during the visit, to which the Head responded with details, which Governors discussed.</i> The report itself was awaited.</p> <p>v. <i>The same Governor asked about the feedback from the recent visit by the LA English Adviser.</i> The Head responded that the feedback from the English Adviser's visit had focused on Phonics in KS1 and Writing in KS2. The feedback had been helpful.</p> <p>vi. Governors discussed the LA Adviser's comments. Governors were aware of the challenges faced by the School in relation to long term sickness and of the continuing efforts to ensure that the children received a broad and balanced curriculum.</p> <p>g. Pupil Premium: FS would give an update at the next TABS Committee meeting.</p> <p>h. Safeguarding: The Head informed Governors about the current arrangements for safeguarding referrals. She also explained how these were being applied in respect to specific children at School.</p> <p>i. SEND:</p> <p>i. The Head gave Governors an update on the number of children with Educational Health Care Plans (EHCP) and those who did not have EHCP but who required significant/full-time support. Together, this currently accounted for 25 children. The numbers of children requiring support would reduce slightly in 2017-18 when Year 6 left at the end of the summer term.</p> <p>ii. The Head told Governors that a recent application for admission of a child with an EHCP had been fully considered in accordance to the criteria outlined in the application.</p> <p>iii. The outcome was that Houghton would not be able to accept another child with an EHCP due to insufficient 'higher needs' funding to ensure the quality of provision for SEND children across the School.</p> <p>iv. Some classes already had more than one children with EHCP, therefore capacity was seriously compromised.</p> <p>v. In response to this the LA had agreed further high needs funding enabling this particular admission to go ahead for September 2017.</p> <p>vi. Governors were already aware of the challenges involved and supported the Head in her stance with the LA on ensuring appropriate funding for children with additional needs.</p> <p>vii. The Head informed Governors that she had fully reviewed the provision of support across the School in line with the funding. Staffing would not change in terms of number of teaching assistants but hours would need to be reduced in order to meet the budget.</p>	<p>Chair, Head</p>
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	<p>viii. The Head informed Governors that the job description for the SEN and Inclusion post had been re-written and advertised internally. Several members of staff had expressed interest.</p> <p>j. EYFS: See Agenda Items 6f and 9.</p> <p>k. Other leadership: The Head reminded Governors about the leadership work that she and FS were doing with other staff.</p>	
7	<p>Teaching, Learning and Assessment:</p> <p>a. Teachers' standards:</p> <p>i. The Head had nothing further to report.</p> <p>ii. See also Agenda Item 10ci (adoption of reviewed Teaching policy).</p> <p>b. Age related expectations: Discussed at Agenda Item 6f.</p> <p>c. Assessment: The Head informed Governors that following feedback from the LA advisers, staff were reviewing marking and how to teach and mark spelling more effectively. This included the possible use of a programme used at another school and which had been recommended by the LA.</p> <p>d. Working with parents: Before the end of term, the School had arranged sports day; parents evening and an open afternoon for fathers (for Fathers' Day).</p> <p>e. Diversity:</p> <p>i. Children in KS2 were currently working on a project about Judaism which had included a visitor who was able to provide first-hand experience and artefacts associated with the religion. Children in Y2 had recently taken part in a Sikh wedding role play as part of their studies.</p> <p>ii. See also Agenda Item 6e.</p> <p>f. Basic skills, English and Maths: The Head informed Governors that teachers were being firm about non-negotiables as there was evidence of some complacency amongst children about regularly making the same mistakes. This was being addressed.</p>	
8	<p>Personal development, behaviour and welfare:</p> <p>a. Behaviour report:</p> <p>i. The Head informed Governors that there had been 2 x recent exclusions and gave details.</p> <p>ii. <i>In response to a question from a Governor, the Head confirmed that these were separate incidents and in different year groups.</i></p> <p>iii. <i>In response to a question from a different Governor, the Head gave details of the support in place for these children, which included supervision during playtime for one of them.</i></p> <p>b. Safeguarding update: This was discussed at Agenda Item 6h.</p> <p>c. Pupil well-being: Discussed at FPPS on 20 June 2017.</p> <p>d. Pupil Voice: Discussed at Agenda Item 5div.</p> <p>e. Youth leadership:</p> <p>i. The Head confirmed that Year 5 children were now qualified as Play Leaders for 2017-18.</p> <p>ii. The Year 5 Sports Leaders for 2016-17 had been excellent and the training programme had been very good.</p> <p>iii. <i>In response to a query from a Governor, the Head confirmed that the current Year 4 would be trained as Sports Leaders when they entered Year 5 in autumn 2017</i></p> <p>f. Attendance:</p> <p>i. Attendance was currently 96%.</p> <p>ii. Details would be covered in the Headteacher's report to FGB on 4 July 2017.</p>	
9	Evaluating outcomes:	

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	<p>a. The Head informed Governors of the top line data.</p> <p>i. Phonics:</p> <p>a) 79% achieved age related expectations. She warned that this was not likely to be as high as the national level, which in 2016 was 81%.</p> <p>b) <i>In response to a question from a Governor, the Head confirmed that the national level for 2017 had not been announced yet.</i></p> <p>c) <i>Responding to another question, the Head informed Governors that a significant number of children had achieved good scores and that there were no surprises with those who not done as well.</i> She explained the scoring system and details of the overall average. She pointed out that early flagging for dyslexia was carried out at this stage.</p> <p>b. KS2 teacher assessment:</p> <p>i. The Head gave details of the KS2 teacher assessments carried out daily in class and analysed by FS.</p> <p>ii. Combined teacher assessment scores for KS2 were 64%. This was a substantial improvement over 2016 when Houghton scored 45% and the national level was 53%.</p> <p>c. Early Years Foundation Stage (EYFS):</p> <p>i. The Head informed Governors of the finalised scores for EYFS, who had achieved 71% Good Learning Development (GLD). She gave details of the scores, including for those of children needing support.</p> <p>ii. <i>In response to a query from a Governor, the Head gave details about the assessment system.</i></p> <p>d. Teacher assessments:</p> <p>i. <i>In response to a question from one Governor, the Head confirmed that they could be confident of the teacher assessments and gave the reasons.</i></p> <p>ii. <i>In response to a question from another Governor, the Head said that there was a group of girls who were very weak on speech and language; this was being addressed.</i></p> <p>iii. <i>A third Governor asked about parental engagement by the parents of the children involved.</i> The Head responded that it was very low and gave details, including how the School was attempting to increase parental engagement.</p> <p>e. Year 2 data: This was being finalised ready for submission to the LA.</p> <p>f. SATS: The Head informed Governors that she would give a full report at FGB, by which time SATS results would also be available.</p>	
10	<p>Policies: The policies schedule was circulated to Governors prior to the meeting.</p> <p>a. Progress update for following policies/ guidance documents: None for update.</p> <p>b. Statutory policies for review by TABS Committee before being agreed by FGB: Accessibility Plan:</p> <p>i. The Accessibility Plan had been circulated to Governors for comment. It had been agreed by FPPS Committee on 20 June 2017.</p> <p>ii. TABS Committee agreed the Accessibility Plan, which would now be presented to FGB for approval on 4 July 2017.</p> <p>c. Non-Statutory policies for review and agreement by TABS Committee:</p> <p>i. Teaching policy:</p> <p>a) The reviewed policy was circulated to Governors prior to the meeting. The Head had also discussed it with teaching staff.</p> <p>b) The reviewed Teaching policy was agreed and adopted by Governors.</p> <p>ii. Curriculum statements on website:</p>	

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	Action Item 42 called for the Chair and MH to examine the curriculum statements on the website for clarity and completeness. This would be completed during the summer.	
11	<p>Any other business:</p> <p>a. Dates for meetings in 2017-18: Proposals for dates of FGB and Committee meetings had been circulated and were under discussion by Governors, for agreement before the end of term.</p> <p>b. School show:</p> <ul style="list-style-type: none"> i. Governors who had attended the Year 5 and 6 production immediately prior to the meeting congratulated the children on their excellent performance. ii. The Head added that she was very proud of the staff and the way the children had put the show together and performed on the day. <p>There was no other business.</p>	
	Date of next TABS Committee meeting: Autumn term – date to be confirmed.	

The meeting ended at 9.10pm

Signed by Chair:

Date: